DCR GRANT MANAGEMENT
FINANCIAL NARRATIVE FORM - EXCEL
(Use of this form is Optional)

Shaded cells on this EXCEL spreadsheet calculate automatically.

Sections below numbered 1 - 8 are for reporting DCR Grant Fund Expenditures.

This form cover the reporting period beginning: _____ ending: _____

1. PERSONNEL (Grantee Staff Salaries or Wages)

Individual	Position	Hourly Rate	Hours	Total
				$ -
				$ -
				$ -
				$ -
		Personnel Subtotal		$ -

2. BENEFITS

		$ -
		$ -
		$ -
Benefits Subtotal		$ -

3. TRAVEL

Mileage		miles @		per mile	=	$ -
Meals					=	$ -
Lodging		nights @		per night	=	$ -
				Travel Subtotal		$ -

4. EQUIPMENT (Over $5,000) - *Identify equipment type/name and vendor*

	$ -
	$ -
Equipment Subtotal	$ -

5. SUPPLIES - *Identify vendor and describe supplies purchased*

	$ -
	$ -
	$ -
	$ -
Supplies Subtotal	$ -

6. CONTRACTUAL

(Non-contruction-contractors - e.g. consultants, contractual printing, ect.)

Design and survey ---	=	$ -
Water sample analyses ---	=	$ -
Permitting costs ---	=	$ -
Other	=	$ -
Contractual Subtotal		$ -

(DCR - 199 - 174) (06/06)

7.	**CONSTRUCTION (Contractors and materials)**					
	Construction Personnel					
	Individual	Position	Hourly Rate	Hours	Total	
					$	-
					$	-
					$	-
					$	-
	Materials *(i.e. rock fill, pipes, geotextiles, valves and fittings, water-level control sturctures, trees, plants, etc.) -* *Identify supplies/vendor, items, and quantity.*					
					$	-
					$	-
					$	-
					$	-
	Other Construction Activities					
	Grubbing / clearing				=	$	-
	Mobilization / demobilization				=	$	-
	Revegetation				=	$	-
	Excavation and earthfill				=	$	-
	Other				=	$	-
				Construction Subtotal		$	**-**

8.	**OTHER DIRECT** - *Describe expenses and service providor or vendor*		
		$	-
		$	-
		$	-
		$	-
	Other Direct Subtotal	$	**-**

DCR GRANT EXPENDITURE TOTAL		$	**-**

IN-KIND / MATCH CONTRIBUTION - *Identify source and describe match*

		$	-
		$	-
		$	-
		$	-
		$	-
		$	-
		$	-
		$	-
		$	-
GRANTEE IN-KIND / MATCH TOTAL		$	**-**